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COACH SERVICE W983 TO BULMERSHE SCHOOL (AND WAINGELS COLLEGE)

**From Three Mile Cross, Spencers Wood, Shinfield,
Reading, Lower Earley & Woodley**

Home to School Transport 2019/2020 Academic Year

This leaflet contains information relating to our Service for the forthcoming academic year. Here you will find a Timetable and the Faretable showing the cost of an Annual Pass. Should you have any queries please ask. On the next page you will find some general information relating to the Service.

In order to apply for a pass please complete the application form and return it to us as soon as possible. **THE BUS PASS WILL BE POSTED TO YOU 1 WEEK BEFORE TERM BEGINS.** Students **MUST** show their Pass every time they board the coach. Travel may be refused to anyone not showing a valid pass.

DIRECT DEBIT payment arrangements are now available (subject to status). The Direct Debit Mandate form can be completed online, over the phone, or by a paper form.

In the event that payment is not received, the Pass may be withdrawn from the student until such time as all outstanding amounts have been settled.

The Pass incorporates a photograph of the Holder. It is essential therefore that you provide either a jpeg digital picture, or a passport-size printed photo to enclose with your application. Please write the student's name on the back of the printed photo.

In line with GDPR law, please note that the personal data supplied on your application form will be held on computer solely for administration and pass control purposes. We do not use personal data for marketing nor do we share it with third parties. Once your son or daughter ceases to be a passholder your personal data will be deleted, and you can opt out of future service notifications on our application form. Our full privacy policy can be found on our website at www.horsemancoaches.co.uk.



GENERAL INFORMATION - TERMS & CONDITIONS

1. Passes are issued subject to the following conditions:

- a. It must be produced for inspection on each journey, or travel may be refused.
- b. It is not transferable and will be invalid if altered, mutilated or defaced.
- c. It does not entitle the Holder to any priorities over other passengers.
- d. **A minimum of 30 DAYS notice is required if you no longer wish to use the service.**
Such notice must be served in writing. We reserve the right to charge for all service days during the 30 day notice period.
- e. A Pass is valuable and every effort should be made to ensure its safekeeping. Therefore if it is lost or stolen, report it to the company immediately by telephone. **Then complete and return a declaration form, together with a fee of £10.00 and a new photograph.**
- f. Damaged Passes will be replaced on production of the original Pass, a new photograph and the required fee of £10.00.
- g. Passes should be handed to the Driver on their expiry date.
- h. The Company reserves the right to give one months notice to cease the service in the event of the service being undersubscribed or by factors outside our control.
- i. The Company reserves the right to vary the timetable from that published.
- j. Unacceptable behaviour will result in travel being refused.
- k. Applications for refunds in respect of cancellation will only be considered when the actual pass has been returned to our offices and a receipt issued. Returning the pass for cancellation and subsequent refund does not negate the need to serve the 30 days notice referred to in item d. above.

2. If you need help, contact:

LOST PROPERTY	-	0118 923 9989
SERVICE INFORMATION	-	0118 923 9987 (Operations)
PASS ENQUIRIES ONLY	-	0118 923 9983
EMAIL ADDRESS	-	buspasses@horsemancoaches.co.uk

3. Our modern fleet of coaches feature:

CCTV cameras	Vehicle tracking
Tachograph recording	Speed limiter restriction
Fail-safe braking system	Air-conditioning/Forced air ventilation
Seat belt on every seat	Two-way communication with base

4. Our Drivers are:

Fully qualified PCV licence holders and CPC trained
DBS Police checked
Subject to annual driving standard assessment

5. Students travelling on our coaches are expected to:

Occupy their seat correctly, using the belt provided.
Board and alight with consideration for others.
Dispose of litter in the bin provided or take it with them.
Have their pass with them to show **EVERY** time they board.



FARETABLE

2019/2020 Academic Year

COACH SERVICE W983

TO BULMERSHE SCHOOL & WAINGELS COLLEGE

The cost for an ANNUAL PASS to cover all days the schools are open for pupil attendance, between September 2019 and July 2020, will be:

Three Mile Cross, Spencers Wood & Shinfield areas: £510.00

Reading, Lower Earley, Earley & Woodley areas: £407.00

Alternatively, **CASH FARES** are available – see **page 5** for the list of cash fares by area.

PAYMENT METHODS:

1. Full payment by cheque, BACS or debit/credit card (cheques to be made payable to Horseman Coaches Ltd). Cheques are not banked before 25th August 2019.
2. By Direct Debit (10 instalments, September to June) - complete a Direct Debit Mandate form and return this to our office, or contact us to set up over the phone.

BEFORE SENDING US YOUR APPLICATION PLEASE CHECK THAT YOU ARE ENCLOSING THE FOLLOWING:

1. Completed and signed Application Form
2. Completed and signed Direct Debit Mandate Form (if paying by instalments)
OR
Cheque in respect of full payment (if paying by cheque)
3. 1 jpeg digital picture or a passport-size printed photograph (with the student's name written on the back)

Please post your application to: BUS PASS DEPARTMENT, HORSEMAN COACHES, UNIT 2 ACRE ROAD, READING, BERKS, RG2 0SU. PLEASE RETURN YOUR COMPLETED APPLICATION TO US BY 25th AUGUST. The pass will be posted out to you before term begins.



TIMETABLE

2019/2020 Academic Year

COACH SERVICE ROUTE W983

Mondays to Fridays
during School Terms Only

Stop No	Time AM	STOP LOCATION DETAILS	APPROX. PM Time
1.	06.56	Three Mile Cross – Opposite Chapel	16.33
2.	07.00	Spencers Wood – Hyde End Road, junction Grovelands Road	16.29
3.	07.04	Shinfield – School Green roundabout, Hollow Lane	16.25
4.	07.06	Shinfield – Shinfield Road, Black Boy PH	16.23
5.	07.11	Reading - Shinfield Road, bus stop by Ducketts Mead	16.18
6.	07.22	Reading - Shinfield Road, bus stop just before junction Shinfield Rise	16.10
7.	07.27	Lower Earley – Elm Lane, bus stop opposite junction Brerewood	16.02
8.	07.28	Lower Earley – Rushey Way, bus stop near junction Rosemary Avenue	16.00
9.	07.29	Lower Earley – Rushey Way, bus stop opposite junction Ryhill Way	15.58
10.	07.30	Lower Earley – Beeston Way bus stop	15.57
11.	07.31	Lower Earley – Cutbush Lane, bus stop by junction Bradmore Way	15.57
12.	07.35	Lower Earley – Chatteris Way, bus stop by junction Gregory Close	15.52
13.	07.36	Lower Earley – Meldreth Way, bus stop by junction Doddington Close	15.51
14.	07.38	Lower Earley – Carshalton Way, bus stop by Fleetham Gardens	15.49
15.	07.39	Lower Earley – Rushey Way, bus stop by Marefield	15.49
16.	07.44	Lower Earley – Kilnsea Drive, bus stop by Easington Drive	15.45
17.	07.46	Lower Earley – Toseland Way, bus stop opposite Huntingdon Close	15.44
18.	07.48	Earley – Mill Lane, bus stop by junction Gipsy Lane	15.43
19.	07.50	Loddon Bridge – Wokingham Road, bus stop before The George	15.41
20.	07.50	Woodley – Coppice Road, bus stop junction Loddon Bridge Road	15.38
21.	07.51	Woodley – Drovers Way, bus stop junction Hearn Road	15.35
22.	07.53	Woodley – Crockhamwell Road, bus stop adj No 28	15.34
23.	07.54	Woodley – Vauxhall Drive, bus stop junction Loddon Bridge Road	15.33
24.	07.56	Woodley – Colemansmoor Road, bus stop by junction Dunbar Drive	15.31
25.	07.57	Woodley – Miles Way, bus stop by junction Viscount Way	15.29
26.	07.59	Woodley – Comet Way, bus stop by junction Rose Close	15.29
27.	08.01	Woodley – Hurricane Way, bus stop by Woodley Piazza	15.28
28.	08.02	Woodley – Headley Road East, bus stop after junction Gemini Road	15.27
29.	08.03	Woodley – Headley Road, bus stop adj no 74	15.26
30.	08.05	Woodley – Beechwood Avenue, bus stop by Chequers	15.26
	08.10	Arrive Bulmershe School	15.19

Other bus stops are available – please contact us for the full listing.



CASH FARE CHART

2019/2020 Academic Year

COACH SERVICE ROUTE W983: Three Mile Cross – Bulmershe School

Child Single Fare

Three Mile Cross

£ 1.20	Spencer's Wood				
£ 1.60	£ 1.20	Shinfield			
£ 1.60	£ 1.30	£ 1.20	Lower Earley		
£ 1.60	£ 1.40	£ 1.30	£ 1.30	Earley	
£ 1.60	£ 1.40	£ 1.40	£ 1.40	£ 1.00	Woodley
£ 1.60	£ 1.40	£ 1.40	£ 1.40	£ 1.30	£ 1.00 Bulmershe School

Child Return Fare

Three Mile Cross

£ 1.70	Spencer's Wood				
£ 2.20	£ 1.90	Shinfield			
£ 2.30	£ 1.90	£ 1.90	Lower Earley		
£ 2.30	£ 2.20	£ 2.00	£ 2.00	Earley	
£ 2.60	£ 2.60	£ 2.30	£ 2.30	£ 1.40	Woodley
£ 2.60	£ 2.60	£ 2.30	£ 2.30	£ 2.00	£ 1.40 Bulmershe School

Child Weekly Fare

Three Mile Cross

£ 9.90	Spencer's Wood				
£ 9.90	£ 9.90	Shinfield			
£ 9.90	£ 9.90	£ 9.90	Lower Earley		
£ 11.30	£ 9.90	£ 9.90	£ 9.90	Earley	
£ 12.40	£ 9.90	£ 9.90	£ 9.90	£ 9.90	Woodley
£ 12.40	£ 9.90	£ 9.90	£ 9.90	£ 9.90	£ 9.90 Bulmershe School

Weekly tickets are available from the driver on Monday mornings only.

The weekly ticket is valid for 10 journeys in the same calendar week (Mon-Fri).